

The Animal Care Foundation Privacy Policy

Summary

The Animal Care Foundation (ACF) has created this Privacy Policy to explain why we collect particular information and how we will protect your personal privacy within our organization. The following discloses our information gathering and dissemination practices for the organization.

In order to fully understand your rights we encourage you to read this Privacy Policy. The ACF reserves the right at any time and without notice to change this Privacy Policy simply by posting such changes on our website. Any such change will be effective immediately upon posting.

It is the policy of ACF to discontinue contacting any person upon that person's oral or written request directed to the organization, its professional fundraisers, or other agent. The ACF respects the privacy of its donors. We do not sell or exchange any individual donor information.

Our approach to privacy is simple—we are vigilant about protecting your privacy at all times. Your involvement with the ACF implies acceptance of this Privacy Policy and the Terms of Use. If you do not accept any aspect of the Policy you should not use the Website or any of the ACF forms.

This policy is designed to assist you in understanding what information you may be asked to provide, how the information is used and shared, and how you can control the information via our website, animalcarefoundation.org (aka “Website” or “ACF”). We will not use or share your information with anyone, except as prescribed in this Privacy Policy (aka “Policy”).

Because we want to demonstrate our commitment to your privacy, this Privacy Policy notifies you of what Information we collect and how we use that information.

Information Collected

If you choose to apply for an account with us and become a client, you will be given a unique ACF client number. We will ask you to provide certain personal information on our forms, (donation, client application & renewal, acceptance notification with directions to new, renewing, and current applicants, acceptance to waiting list, denial notifications, caseworker referrals, acceptance and denial notification to case worker, visit reports, request to refer to member clinic, member clinic data form, denial or acceptance of referral from member clinic, and detailed referral info for domesticated pets) including contact information such as name, mailing address, county, email address, phone numbers, ACF client number, eligibility documentation, as well as pet’s descriptive information, medical record, history, symptoms, interests, and similar information. All information will be collected by the program Coordinator and remain in a secured environment. We do not store sensitive information from our visitors, such as credit card numbers.

The Animal Care Foundation has access to all information you submit to the organization and/or Website. If you create an account with us, we may send a monthly newsletter, system messages pertaining to account information, and other communications to your email. We will use the information you provide to complete applications, determine eligibility, communicate back to you and with the veterinary member clinics, arrange member clinic visits and update you on foundation happenings. Your information provided on the forms, excluding the eligibility documentation you submit, may be shared only with the selected veterinary member clinics. Although we will not share the details of your eligibility information we may share the nature of your disability, if any, with the member clinic that will see your pet if that information is necessary to help them provide you with their services. Your information will not be distributed outside of the ACF. If there are any inaccuracies in the information you provide you may not qualify or may be removed from the program. You may choose to, at any time, discontinue use of the ACF and your information will be removed from the organization. Your information may be used for our organization to create necessary reports and database entry.

Security

The Animal Care Foundation takes security seriously and we take reasonable measure to protect our user's information. The ACF is not, however, responsible for any information your share with other users of the Website or other third parties.

Privacy Protection for Children

In compliance with the Children's Online Privacy Protection Act, we will not knowingly permit persons under the age of 13 to provide information to us through the Website or otherwise. If we later learn that any user is under the age of 13, we will take appropriate steps to remove that user's information from the database and restrict that user's access to the Website.

Links to Other Websites

The Website may contain links to third-party websites, including nonprofits and other organizations. The Animal Care Foundation is not responsible for the privacy practice, policies, or content of such websites.

Legal Requirements

Although such a situation may be unlikely, the Animal Care Foundation may be required to disclose user information to appropriate authorities in accordance with law, whether by subpoena or other legitimate request.

Notification of Changes

If we decide to use your information in a manner different from that stated at the time of collection, we will notify you via regular mail or email. You may choose whether or not we may use such information in this manner. In addition, if we make any material changes in our privacy practices that do not affect your information already stored in our database, we will post a prominent notice on the Website notifying you of the change. In some cases when we post such notice, we may also email you, notifying you of the changes to this Policy.

We believe strongly in respecting your privacy. We will update and amend this Policy if and when it is necessary. Please check back often to read the most updated and amended Policy.

Contact Us

To edit your personal information or if you have any questions about this policy, security, or privacy please contact our Coordinator by email animalcarefoundation@gmail.com, by phone 763-529-5060, by fax 877-419-1774, or by regular mail at Animal Care Foundation, PO Box 24525, Edina, MN 55424. We will make reasonable efforts to accommodate your request.